जीसस एंड मेरी कॉलेज
दिल्ली विश्वविद्यालय
चाणक्यपुरी, नई दिल्ली-110021
रा.मू.प्र.प. द्वारा ''ए+'' ग्रेड मान्यता प्राप्त

Jesus and Mary College
University of Delhi
Chanakyapuri, New Delhi - 110021
Accredited by NAAC with "A+" Grade

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31st January, 2025

Minutes of the Meeting

Agenda: Meeting with the Website Committee members for revamping the Website.

Members Present:

1. Dr. Sona V. Andrew, Coordinator, Internal Quality Assurance Cell
2. Dr. Susan George, Member, Internal Quality Assurance Cell
3. Dr. Shweta Paradkar, Faculty Member, Department of Computer Science
4. Dr. Dolly V. Muanching, Faculty Member, Department of English
5. Ms. Kashish Dua, Faculty Member, Department of English
6. Ms. Ishita Singh, Faculty Member, Department of English
7. Ms. Arokia Ramya Terrance, Faculty Member, Department of Computer Science
8. Mr. V. Alan Bosco, Faculty Member, Department of Elementary Education

Minutes:

1. Dr. Sona welcomed everyone.
2. The Website Committee members shared their feedback on how they are unable to get the updated information for the website.
3. The Committee members insisted upon individuals writing to them for making any updates on the Website.
4. It was suggested that all the old data before the year 2021 should be removed from the website's display since the 3rd NAAC Cycle will only require data from the year 2021 onwards. The old data should be backed up by Mobiquel to be kept safe with the IQAC.
5. A few structural changes on the website were suggested by members:
   - Individual tabs should be created at the top right corner of the home page for *Internships* and *Community Outreach*
   - Changing the title of Students' Newsletters and the tab should flash stamp-size pictures of the newsletters to make it look attractive
   - Social media handles should be embedded on the website.
   - Pictures in the gallery must contain the event title, date and a small caption.
   - Upcoming events should be displayed in the form of a calendar.
6. Data for publications should be provided by the IQAC to the Website Committee soon after the submission of APARs by the faculty members.
7. The Committee members noted all the suggestions and started working on them in phases.
8. The meeting ended with thanks.

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IQAC Coordinator

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